

**CLAVERACK RURAL ELECTRIC COOPERATIVE, INC
WYSOX, PENNSYLVANIA 18854.**

POLICY BULLETIN NO B-13

SUBJECT: BROKEN METER SEALS/THEFT OF SERVICE

POLICY:

In order to meter and bill each account fairly and properly, the cooperative will maintain meter seals on all meters, recover costs for damaged metering equipment and take appropriate action in cases involving theft of service.

RESPONSIBILITY:

President & CEO

PROCEDURE:

The cooperative will follow the procedures listed below for cases involving broken meter seals, damage to metering equipment and/or theft of service.

A. Broken Meter Seals:

All meters owned and installed by the cooperative shall be sealed with meter seals. Meter seals shall not be broken except by cooperative personnel unless specific permission from an authorized representative of the cooperative has been given. Upon finding a meter seal broken the service may be investigated for damage and/or theft of service. The meter may be removed for testing or may be replaced. The member will be advised of the hazards associated with exposure to electrical energy and the associated tampering penalties as approved annually by the board of directors.

B. Theft of Service/Damage to Metering Equipment:

If the cooperative finds reasonable evidence that a member has obtained part or all of his electricity by any method that interferes with the proper metering of his account, or that a member's metering equipment has been damaged, the cooperative will investigate for possible theft of service and take appropriate action which may include legal action through the proper authorities. In addition, the cooperative may bill the member for:

- a) All costs associated with the repair of the metering equipment,
- b) An estimated bill for unmetered or incorrectly metered electric consumption.
- c) Applicable service charges and tampering fees.

SOURCE: Adopted by board resolution on April 20, 1971.
Revised by board resolution on 3/20/73; 5/17/77; 9/18/90; 10/20/92; 9/19/95;
9/22/99, 9/23/02; 10/25/04; 10/24/05, 11/24/10, 12/19/12.
Reviewed by Bylaw & Policy Committee on 6/30/89.