

**CLAVERACK RURAL ELECTRIC COOPERATIVE, INC.
WYSOX, PENNSYLVANIA 18854**

POLICY BULLETIN NO. B-24

SUBJECT: METER INSTALLATIONS & TESTING

POLICY:

Meters will be installed and tested per the following guidelines.

RESPONSIBILITY: President & CEO or Delegate

PROCEDURE:

1. The Cooperative will serve each dwelling with one meter.
 - A. A dwelling shall be defined as a structure or defined portion of a structure with kitchen and sleeping facilities designed to serve as living quarters for the occupant. Any locations or structures which involve multiple dwellings will require separate meters for each dwelling. Exceptions may be authorized by the President & CEO.
 - B. The Cooperative will make every effort to have members comply with this policy. For those members unable or unwilling to separately meter a dwelling, the following will apply:
 1. A cost of service will be billed for each dwelling.
 2. State sales tax will be applied beyond one dwelling based on the number of dwellings served by one meter, unless member provides valid signed sales tax exemption form.
 3. The account will not be transferred to another party until separation is completed.
2. Meters shall be installed on the outside surface of a structure or pole, comply with all NEC and NESC requirements, and be accessible to Cooperative personnel at a height of four and one-half to five and one-half feet above the ground or on a permanent platform. Pedestal type installations will be at a height of three and one-half to four and one-half feet above the ground. When a meter is recessed in the wall of a building, a space of not less than six inches on each side of the center of the meter base shall be provided to permit access of Cooperative test equipment. The Cooperative will designate the location of all metering equipment and points of delivery. Meters on new installations shall not be energized until inspected and approved by the appropriate electrical inspector.

3. Meters must be located so that cooperative personnel have access at all times. The cooperative may, following a time period granted for policy compliance, disconnect electric service due to meter inaccessibility. Reconnection fees may apply following disconnection due to meter inaccessibility.
4. If a member signs a request for a meter test and it is found that the meter is accurate within two percent plus or minus, a service charge will be added to the member's account. (See schedule of fees)
5. The Cooperative shall have the right, at its option and at its expense, to install any type of meter or testing equipment, including meters and equipment with remote functionality and analysis capabilities.
6. A current transformer meter installation will be furnished and installed by the Cooperative for center pole metering at no cost to the member. The installation must be on either a new or an existing, in-place pole purchased by the member from the Cooperative and set by the Cooperative.